

QuickBooks

See What's New in QuickBooks 2010 And What You've Been Missing in Prior Versions of QuickBooks!



*This guide complements of
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QuickBooks Specialist*



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And What You've Been Missing in Prior Versions of QuickBooks



QuickBooks 2010 is here and now the big question...should you upgrade?

I've prepared this chart to help provide a quick overview for you of the new features in the 2010 versions to help you answer that question. In addition, I've listed some important features that were added in prior versions of QuickBooks. While not every new feature from the last four years is listed, you will definitely see those that could have the most impact in the table.

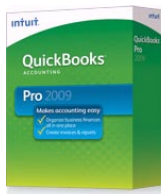
Remember these key points:

- **The data in your current QuickBooks file will upgrade to QuickBooks 2010 seamlessly.** You should not have any worries about that as you evaluate the purchase of QuickBooks 2010
- **Support for QuickBooks 2007 products will expire in the spring of 2010** (following the three year sunset cycle of Intuit). If you use any services such as QuickBooks Payroll or QuickBooks Merchant Services, you will have to upgrade to QuickBooks 2010 to keep using them.
- **[Buy your QuickBooks 2010 from my web site](#)** – save 20% on Pro and Premier, get an instant download or free shipping on your CD purchase.

Key Features	2010	2009	2008	2007
Document Management – attach files of any type to the appropriate QuickBooks record (names, items, accounts, etc.)	✓			
Rapid List Entry – allows users to enter, edit and save multiple list items (customer, vendor, etc.) all in one table	✓			
Favorites Menu – users can configure this menu to centralize favorite, commonly-used and hard-to-find menu items	✓			

Key Features	2010	2009	2008	2007
Electronic Check Processing – check scanning service offering through QuickBooks Merchant Service accounts	✓			
Forms Customization – easier and faster to make QuickBooks forms look more professional	Improved			
Company Snapshot – allows users to customize what widgets they want to see and provides additional widgets for insight into the business	Improved			
Condense/Archive – improved logic to more reliably reduce the amount of data in the company file.	Improved			
Product Registration – improved workflow and reduced time to register QuickBooks	Improved			
Additional Custom Fields – more custom fields for items and names, with new data formats and data validation	Enterprise Only			
Build Assemblies – this transaction form is now a template. Line items can be modified on the fly and printed	Enterprise Only			
User Security – set up far more secure user accounts	Enterprise Only	Enterprise Only	Enterprise Only	Enterprise Only
Quick Filter – save time with customer, vendor and item lists – find information quickly	✓	✓		
E-mail directly from QuickBooks using Outlook or Outlook Express	✓	✓	✓	
Multiple unit of measure feature – easily handles the need to purchase in one unit and sell in another	✓	✓	✓	✓
Track international sales and expenses with multiple currency support	✓	✓		
Dashboard – get a real-time snapshot of your business in one central location	✓	✓		
Backup Data in Multi-User Mode – allows others to work while you back up the data	✓	✓		

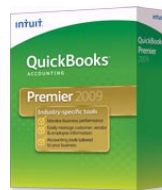
Key Features	2010	2009	2008	2007
QuickBooks Messenger – instantly community with others using your QuickBooks file	✓	✓		
Instantly view any customer balance, transaction history and contact information in the Customer Center	✓	✓	✓	✓
View your balance with any vendor, see a list of POs, bills, and payments in the Vendor Center	✓	✓	✓	✓
Outlook synchronization	✓	✓	✓	✓
Upgrade data from prior versions of QuickBooks	✓	✓	✓	✓



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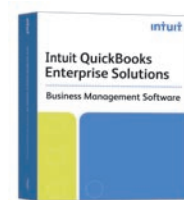


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About Scott Gregory:

Scott provides a wide variety of QuickBooks solutions and profit improvement techniques to his clients in a relaxed yet very informative manner. Scott is a Certified QuickBooks ProAdvisor, Certified QuickBooks Enterprise ProAdvisor. He taught hundreds of students a variety of QuickBooks courses for over five years in the Community Learning Division of Lakeland Community College. [Find out more about Scott!](#)

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